

**GOVERNANCE COUNCIL  
MEETING OF JULY 28, 2005  
AGENDA  
9:00 am  
HARCO Room**

- 1. Call to Order**
- 2. Minutes of the Meeting of May 24, 2005 ..... pg. 2**
- 3. Regulation on Request for Use of College Facilities..... pg. 4**
- 4. Discussion of Items for Compliance with State’s September 30, 2005 Deadline..... pg. 9**
  - a. Public Notice of Meetings**
  - b. Public School Service Plan**
  - c. Faculty Personnel Policy**
  - d. Professional Productivity**
  - e. Administrators with Faculty Rank**
  - f. Employment Innovations**
  - g. Catastrophic Leave**
- 5. Additional Business ..... pg. 10**
  - a. Access to Personnel Files**
  - b. Sufficient Leave Balances**
  - c. Reduced Tuition and Fee Program for State Residents who are at Least 65 Years of Age**
- 6. Information Item ..... pg. 11**
  - a. Industrial Maintenance Curriculum**
  - b. Paraprofessional Technical Studies Program**
- 7. Next Meeting**
- 8. Adjournment**

Eastern West Virginia Community and Technical College  
Governance Council  
Meeting of July 28, 2005

ITEM: Request for Use of College Facilities Regulation

RECOMMENDED BY: Institutional Learning Outcomes Team

RECOMMENDED RESOLUTION: Resolved, That the Governance Council approve the regulation, *Request for Use of College Facilities*, for posting for internal comment. If no substantive comments are received, the Council extends its final approval and the regulation becomes effective upon the signature of the President.

STAFF MEMBER: Tim Riggleman

BACKGROUND: This regulation establishes the process for consistency in the process of requesting the use of college facilities.

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- ITEM: Discussion of Items for Compliance with States  
September 30, 2005 Deadline
- Public Notice of Meetings
  - Public School Service Plan
  - Faculty Personnel Policy
  - Professional Productivity
  - Administrators with Faculty Rank
  - Employment Innovations
  - Catastrophic Leave

RECOMMENDED RESOLUTION: Resolved, that the Governance Council receive a report on the status of the policies and regulations that are statutorily mandated to be in place by September 30, 2005 and approve the next steps toward that deadline.

STAFF MEMBER: Sharon Bungard

BACKGROUND: At the May 24, 2005 Governance Council meeting, Dr. Dunn proposed options for satisfying the State requirements for implementation of these policies and regulations.

Sharon Bungard will present a status report to confirm the acceptability of the recommendations and discuss next steps.

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ITEM:

Additional Business

- Access to Personnel Files
- Sufficient Leave Balances
- Reduced Tuition and Fee Program for State Residents who are at Least 65 Years of Age

RECOMMENDED RESOLUTION:

Resolved, that the Governance Council establish and approve a timeline for the development of these policies and regulations.

STAFF MEMBER:

Sharon Bungard

BACKGROUND:

On May 24, 2005, the governance Council identified these areas to be addressed and agreed to continue development of appropriate policies and regulations.

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ITEM:

Informational Items

- Industrial Maintenance Curriculum
- Paraprofessional Technical Studies Program

RECOMMENDED RESOLUTION:

Information Only

STAFF MEMBER:

Sharon Bungard

BACKGROUND:

The Governance Council will receive an update on the status of the Industrial Maintenance Curriculum.

The Learner Outcomes Team plans to put the Paraprofessional Technical Studies Program into the catalog and to send the Eastern version through the appropriate procedure for action. This is the State Program that Eastern is going to adopt.