

Governance Council Meeting November 13, 2007 Minutes

In Attendance:

Penny Reardon, Deb Backus, Larry Bloom, Grover Duling, Tim Riggleman, Pam Shrader, Daniel Silver, Robert Sisk; Robert Eagle; Dreama Kelly – Recorder.

1. The meeting was called to order at 8:35 a.m. by Robert Sisk.
2. Larry Bloom gave a brief overview of the Electromechanical Certificate Program and related Skill Sets. Upon a motion by Tim Riggleman, with a second by Pam Shrader, the program and skill sets were approved to be forwarded to the Board of Governors for approval.
3. Upcoming items for ILOT team review:
 - a. Textbook – Bookstore policy: will mirror the policy being developed by Northern WVCTC;
 - b. EMS Plan: Sample of Southern WVCTC has been received and will be reviewed to ILOT for incorporation into the ‘flip chart’ being developed;
4. General discussion on protocol of curriculum approval – R. Eagle stated that according to a recent e-mail from Ellyn Alt/Sherry Becker-Gorby, LOT items do not have to go back through Governance once approved by LOT. Mr. Sisk requested for Deb Backus to share the ‘flow chart’ that was used for staff training.**
5. Discussed Governance membership – R. Eagle will review and follow-up on current membership constitution.

Meeting was adjourned by R. Sisk at 9:15 am.

Respectfully submitted by Dreama Kelly

Robert H. Sisk

Date